

**HIGHLIGHTS FROM THE
BOARD OF LIBRARY TRUSTEES MEETING
OCTOBER 16, 2018**

ADOPTION OF 2018 TAX LEVY

The Board of Library Trustees adopts the 2018 tax levy in the amount of \$14,249,157.

ADOPTION OF 2019 BUDGET

The Board of Library Trustees adopts the 2019 Arlington Heights Memorial Library Budget dated October 1, 2018.

ASSIGNED FUND BALANCE

The Board of Library Trustees approves releasing \$650,000 of the Assigned IMRF UAAL Balance to the Unassigned General Fund Balance.

2019 LIBRARY HOLIDAY DATES/CLOSINGS

The Board of Library Trustees approves Version B of the 2019 Library Holiday Dates and Closings.

HOLIDAY	LIBRARY CLOSED	PAID HOLIDAY
January 1 – New Year’s Day (Tuesday)	Yes	Yes
January 21 – Martin Luther King Jr. Day (Monday)	No	Yes
February 18 – Presidents’ Day (Monday)	No	Yes
April 21 – Easter Sunday	Yes	No
May 27 – Memorial Day (Monday)	Yes	Yes
July 4 – Independence Day (Thursday)	Yes	Yes
September 2 – Labor Day (Monday)	Yes	Yes
October 14 – Columbus Day (Monday)	No	Yes
November 11 – Veterans’ Day observed (Monday)	No	Yes
November 27 – Thanksgiving Eve (Wednesday)	Close at 5pm	No
November 28 – Thanksgiving (Thursday)	Yes	Yes
December 24 – Christmas Eve (Tuesday)	Yes	Yes
December 25 – Christmas Day (Wednesday)	Yes	Yes
December 31 – New Year’s Eve (Tuesday)	Close at 5pm	No
Observance Day (floating holiday)	N/A	Yes
Staff Development Day (TBD)	Yes	Yes

◆ Full-time employees receive the benefit of paid holidays. A schedule of holidays is approved annually by the Board of Library Trustees.

◆ On Thanksgiving Eve, November 27 and New Year's Eve, Tuesday, December 31, the library closes at 5:00 p.m.

AUTOMATIC DOORS

The Board of Library Trustees approves the installation of automatic door openers from Nabco Entrances in the amount of \$20,528.10, plus a 10% contingency allowance for a total amount not to exceed \$22,580.

ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION LOAN ASSIGNMENT

The Board of Library Trustees assigns \$10,000 of the General Fund Balance as Arlington Heights Memorial Library Foundation Loan Fund.

**ARLINGTON HEIGHTS MEMORIAL LIBRARY
BOARD OF LIBRARY TRUSTEES
2019 SCHEDULE OF REGULAR MEETINGS
7:30 PM – BOARD ROOM**

	Committee of the Whole Meeting (First Monday)	Board Meeting (Third Tuesday)
January 2019	January 7	January 15
February 2019	February 4	February 19
March 2019	March 4	March 19
April 2019	April 1	April 16
May 2019	May 6	May 21
June 2019	June 3	June 18
July 2019		July 16
August 2019	August 5	August 20
September 2019		September 17
October 2019	October 7	October 15
November 2019	November 4	November 19
December 2019	December 2	December 17

DEDICATION OF BOARD ROOM

In honor of Richard Frisbie’s 44 years of dedicated service to the library, the Board of Library Trustees officially proclaims the library Board Room henceforth be known as the Richard Frisbie Board Room.